



Group Instructor

Shelter Corps Volunteer Position

SCHEDULE: To be determined based on class schedule

Reports to: Activities Coordinator

Objective:

Group Instructors provide educational programs, life-skills development, and other developmental activities that assist in providing the foundation for a safe shelter and moving from homelessness to housing.

Position Responsibilities:

- Group Instructors develop classes, workshops and group experiences in areas including but not limited to the following: financial management and literacy, maintaining an apartment, current events, sports related topics, community resources, shopping on a budget, fitness and exercise, cooking, self-care, systems navigation and more.
- Select a designated date and time that you can commit giving advanced notice to shelter clients and guests.
- Develop and lead each class with enough time to set up and prepare necessary materials to be successful.
- Engage with shelter clients and guests, taking questions and gauging client needs - adapting the curriculum if needed to meet client expectations.
- Report on attendance, outcomes, and related information to staff.
- Provide a follow-up for clients on the subject matter (if needed).

Position Requirements:

- Must be over 18 years of age
- Have three (3) character reference letters dated within the past 12 months, one of which must be from a professional or educational resource (supervisor, college professor, etc.)
- Experience instructing groups in the area of expertise
- Present curriculum to the Volunteer Coordinator prior to commitment
- Be able to commit to a minimum of two (2) hours per week or a designated schedule based on subject matter
- Demonstrate the ability to read and write at an appropriate professional level
- Be able to communicate in a positive and confident manner to appropriately and successfully ensure the client needs are met

Impact: Instructor-directed activities in areas of interest to clients encourage them to become engaged and comfortable in a classroom and other settings.